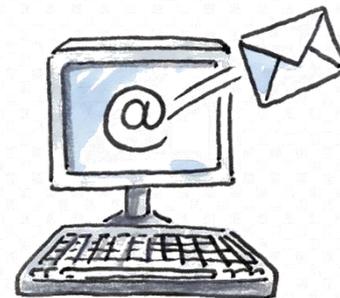


Buddy Letter Writing Frame

Use the planning frame below to write a letter to your Year 2 buddies. Keep in mind the following:



- The idea of the letter is to welcome them to our school family and reassure them about the change from one school to another. Be positive!
- Don't overwhelm them with information or use overly complex language; they are in Year 2!
- Only use first names and don't give overly specific details (such as your address).
- If you would like to add a photograph of yourself, feel free but don't forget that you are writing on behalf of the school. It might be a time to see if your uniform still fits!
- Other people will see your letter as well so think carefully what you are going to include.
- Letters can be completed on the computer or by hand. However, they will need to be sent in to school by e-mail to enquiries@nettleham-junior.lincs.sch.uk as this is how they will be sent on to the Year 2s. Only send your Buddy Letters to the enquiries email address, all other work should be sent in using the usual Year 5 email.

Have a look at the planning frame below. Think about the layout of a letter and how it should look; see the attached example if you're unsure.

Each of the different sections should start on a new line.

Greeting Dear list <i>your buddies' names</i> , <i>eg.</i> Hi Harry, Sophie & Connie,
Introduction – who are you and why are you writing to them? I am _____ and I am writing to say hello from Nettleham Junior School. I am your buddy and I am in Year 5.
More about you – some basic information about you. I am __ years old and moved to Nettleham Junior School from _____. I really enjoy... In school, I enjoy.... My favourite lessons are... When I'm not at school, I enjoy....
How did you feel when you first started at Nettleham Junior School? When I first started at my new school, I felt... I remember that on my first day, I was... Although you might feel _____ on your first day, very quickly...
What do you think they will enjoy or top tips for them. There's lots of exciting things to look forward to, including... I think you will really like...
Closing line and your name I really look forward to meeting you soon, See you next year,