

CHECK LIST AND USEFUL INFORMATION

➤ **LEAVE MONDAY 19th JUNE 11am**

➤ **RETURN FRIDAY 23rd JUNE 5.00pm APPROX**

➤ **MEDICAL FORMS AND EMERGENCY CONTACTS SHEET SHOULD ALREADY BE COMPLETED AND ALREADY RETURNED TO SCHOOL**

(Remember it is vital that we have 24 hour telephone contact with each child's family. If you are going to be out or away even for a day please give mobile contact numbers or additional other contact we may use in case of emergency. If there are any changes to the details on either form between when you filled it out and when your child leaves for Kingswood please let us know as soon as possible.)

➤ **ALL MONIES PAID TO SCHOOL**

(Please contact Mrs Hemsley if you need to check balance of payments)

➤ **ALL CLOTHES AND EQUIPMENT CLEARLY MARKED WITH NAMES**

LABEL EVERYTHING AND THEN...

LABEL IT ALL AGAIN!

➤ **PLEASE ENSURE NO VALUABLES OR TREASURES ARE PACKED. EVERYTHING TAKEN BY CHILDREN IS THEIR RESPONSIBILITY.**

➤ **DISPOSABLE OR CHEAP DIGITAL CAMERAS MARKED WITH NAMES**

➤ **NO MOBILE PHONES OR OTHER ELECTRONIC ITEMS**

➤ **ENSURE TRAVEL SICKNESS TABLETS ARE TAKEN BEFORE DEPARTURE ON OUTWARD JOURNEY AND HAND IN ONES FOR THE RETURN JOURNEY**

➤ **ALL MEDICINES CLEARLY LABELLED, WITH INSTRUCTIONS AND HANDED IN TO STAFF ON MORNING OF DEPARTURE**

➤ **POCKET MONEY (£20 MAXIMUM) IN LABELLED RE-SEALABLE PURSE/ WALLET, HANDED IN TO STAFF ON MORNING OF DEPARTURE – PLEASE ENSURE THIS IS IN MOSTLY COIN FORM, NOT LARGE NOTES**

➤ **PACKED LUNCH REQUIRED FOR OUTWARD JOURNEY IN DISPOSABLE PACKAGING (No lunch boxes please)**

➤ **DON'T FORGET YOUR TEDDY BEAR!**

➤ **GOLDEN RULE: IF YOU CAN'T COPE WITHOUT LOSING IT THEN DON'T TAKE IT.**

- CHILDREN SHOULD ARRIVE AT SCHOOL AT EITHER **9AM** IF PARENTS HAVE TO GO TO WORK OR **10.30AM**
- **Unlike E.T. we don't phone home except for very special occasions:
e.g. Dad's 100th birthday**

CENTRE ADDRESS:

KINGSWOOD CENTRE

Overstrand Hall
48 Cromer Road
Norfolk
NR27 0JJ

TEL: 01263 579373

EMERGENCY PHONE NUMBER: 07894725596 (Ms Summerlin)